

LETTERS OF RECOMMENDATION have been requested from the following (one should be from your pre-health advisor):

Name	Organization/Position	Phone number & e-mail

ESSAY QUESTION:

Describe your motivation for pursuing a graduate business degree. Be sure to include discussion of the particular benefits you expect from your Graduate College degree.

STANDARDIZED TESTS:

Please fill in and submit your copy of the following:

GMAT:

The GMAT may be required for applicants with a GPA below 3.0

Date Taken _____ Score _____

INTERNATIONAL APPLICANTS:

TOEFL: Date Taken _____ Score _____ **IELTS:** Date Taken _____ Score _____

Applicants whose native language is not English must submit official scores from the Test of English as a Foreign Language (TOEFL). Only test scores not more than two years old will be accepted.

I CERTIFY THAT ALL INFORMATION PROVIDED IN THIS APPLICATION AND ACCOMPANYING DOCUMENTS ARE CORRECT TO THE BEST OF MY KNOWLEDGE.

Signature: _____ Date: _____

Applications will NOT be reviewed until all required materials (including official test results) are received.

BEFORE MAILING APPLICATIONS, BE SURE YOU HAVE INCLUDED:

- Three Letters of Recommendation in sealed envelopes with signature across seal
- Official transcripts from all institutions attended in sealed envelopes
- Essay as described above
- TOEFL or IELTS for international students (official scores must be mailed from ETS)
- \$60 application fee

MAIL TO: Admissions Coordinator, Union Graduate College, 80 Nott Terrace, Schenectady, New York 12308

FOR ADMISSIONS OFFICE USE ONLY:

Admitted Denied

_____ Date

_____ Approval Signature

Visit our website at www.uniongraduatecollege.edu